

Coral Gables, Florida, July 17, 1972

REPORTING OF ENVIRONMENTAL INCIDENTS
NEW INSTRUCTIONS

PERSONAL & CONFIDENTIAL

CGE-398/72

Texaco Petroleum Company
Quito, Ecuador

Attention: Mr. M. E. Crawford
Acting Manager

The instructions on this subject supplied in CGE-263/72 dated May 17, 1972, are hereby revised as follows:

- a) Only major events as per Oil Spill Response Plan instructions are to be reported. These events are to be reported immediately.
- b) A major event is further defined as one which attracts the attention of press and/or regulatory authorities or in your judgment merits reporting.
- c) No reports are to be kept on a routine basis and all previous reports are to be removed from Field and Division offices and destroyed.

R. C. SHIELDS
CHAIRMAN OF THE BOARD

BY: Signed: R. M. Bischoff
R. M. BISCHOFF

JRB:emg

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